

**Advisory Committee Meeting Minutes
Manufacturing Technology Automotive**

CHAIRPERSON: Blake Powell		
MEETING DATE: November 6, 2014	MEETING TIME: 5:00pm	MEETING PLACE: Vernon Classroom
RECORDER: Jonathan Lee		PREVIOUS MEETING: : February 20, 2014

MEMBERS PRESENT:

MEMBERS ABSENT:

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Warren Walker-Store Manager North Texas Auto Service (Good Year)	Randi Kingery- Parts Advisor-Patterson Auto	Shana Munson, Associate Dean, Instructional Services
Blake Powell –Lead Technician for Expert tire	Derick Simpson- Instructor- Iowa Park ISD	Mark Holcomb, Division Chair & Instructor Industrial Automation Systems
Jonathon Lee-Service Manager Vernon Auto Group	Tommy Antwine –Service Director Patterson	Roger Blackmon Automotive Technology Instructor
Joyce Kingcade-graduate	Dylan Pedigo-Store Manager O'reilly Auto Parts	
Don Allen - Vernon Auto Group	Mike Cody-Sales Development manager-Auto plus	
Mark Mills-Service & Parts Director-Vernon Auto Group	Fred Smith-General Manager for Nitrous Express	
Jim Fillmore-student		

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome & Introductions	Information	Roger Blackmon& Members Present
Members and their role	Information	Shana Munson
Election of officers	Action	Members Present
Approve minutes from last meeting	Action	Blake Powell (Chairperson)
Old Business:	None	
Continuing Business:	None	
New Business:		
Program statistics: Graduates, majors, enrollment	Information	Roger Blackmon
Review goals and objectives	Discussion	Members Present
Workplace competencies	Discussion	Members Present
Program revisions, curriculum/course review	Information/Discussion	Roger Blackmon & Members Present
Evaluation of facilities, equipment, and technology	Discussion	Roger Blackmon
Advice on selection and acquisition	Discussion	Roger Blackmon

of new equipment and technology		
External learning experiences, employment, and placement opportunities	Information/Discussion	Roger Blackmon
Promotion and publicity about the program to the community and to business and industry	Information/Discussion	Roger Blackmon
Professional development of faculty	Information/Discussion	Roger Blackmon
Needs of students from special populations	Information/Discussion	Roger Blackmon
Curriculum Decisions:	Information/Discussion	Roger Blackmon
Other:		
Adjourn	Action	Blake Powell (Chairperson)

MINUTES

Key Discussion Points	Discussion
Welcome & Introductions	Meeting was called to order. Members introduced themselves and the company they worked for as well as expertise.
Members and their role	Shana Munson thanked the members for serving on the committee and explained the role of the advisory committee members for the workforce programs.
Election of Officers	Blake Powell was elected chairperson, and Jonathan Lee was elected recorder.
Approve minutes from last meeting	Minutes were approved as presented.
Old Business	none
Continuing Business:	None
New Business:	
Program statistics: Graduates, majors, enrollment	<p>Fall enrollment:</p> <ul style="list-style-type: none"> • AUMT 1407 Electrical Systems 13 • AUMT 1416 Steering & Suspension 13 • AUMT 1419 Engine Repair-13 • AUMT 2310 Service Consultant-8 <p>2013/2014 93.5% course completer rate (not counting W & WF) 2013/2014 73.25% course success rate (only count A, B, C, P grades) 2013/2014 graduates 11</p>
Review goals and objectives	The members were given a handout of the program's goals & outcomes. Members read over them and felt that they are relevant and necessary for today's workforce. Members approved them as presented.
Workplace competencies	Members were given a handout of the workplace competencies and were asked to review them. Members read over the workplace competencies as presented and agreed they meet the needs of the program.
Program revisions, curriculum/course review	Member looked over the certificate and degree plan and agreed to leave the courses as they are right now.
Evaluation of facilities, equipment, and technology	Roger informed members that with this year's Perkin's money the school was able to purchase an OTC Encore Diagnostic System and a Hunter

	<p>WA480 alignment System.</p> <p>Also in the process of trying out different scanners to see which one we want to purchase.</p>
<p>Advice on selection and acquisition of new equipment and technology</p>	<p>Members of the committee agreed that the program must continually update equipment to keep pace with the technology that entry level techs require. The suggestion was made to ask Firestone to see if they would donate their old brake lathe.</p>
<p>External learning experiences, employment, and placement opportunities</p>	<p>A big thank you to Firestone Tire, O'reilly Auto Parts, and Sullivan Toyota for hiring graduates. There is still a constant problem of placing students for the practicum class.</p> <p>Mike Wood from Nitrous Express came and was a guest speaker. Working to see if there is a possibility of a partnership with Bridgestone/Firestone Retail.</p>
<p>Promotion and publicity about the program to the community and to business and industry</p>	<p>Two upcoming events scheduled are City View tour on November 14 and Sophomore Roundup on November 21.</p> <p>Roger also visits area high schools. There are several tours at the Skills Training center throughout the year which give Roger a chance to talk to area High school and Jr high School students. Roger has also displayed the drift car at local car shows.</p> <p>Mark told member that the College had gone through a new marketing and branding program and that the college has a new recruiter LeAnn Scharbrough who has been working really hard for all CTE programs.</p>
<p>Professional development of faculty</p>	<p>Taking part in in-house training session for Blackboard which will help enhance his classes and allow him to offer more supplementary engaging hybrid classes.</p> <p>Roger informed member that he plans on getting some ASE certifications.</p>
<p>Needs of students from special populations</p>	<p>Vernon College offers reasonable accommodations in accordance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students should contact the Special Services Director Deana Lehman time to arrange necessary services and supplies.</p> <p>Since this is a predominantly male field, females are also considered a special population.</p> <p>Members suggested that if he focuses on the fact that working on vehicles is not the only possible job in the automotive field it might bring in some females.</p>
<p>Other:</p>	
<p>Adjourn</p>	<p>Meeting was adjourned.</p>

<p>RECORDER SIGNATURE:</p> 	<p>DATE:</p> <p>3-12-15</p>	<p>NEXT MEETING:</p>
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